**KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

**NEIGHBOURHOOD PLAN STEERING GROUP MEETING**

**MONDAY, 2nd OCTOBER 2023 AT 7.30PM**

**The meeting will be held in the Annex Room of the Mechanics Institute, Kirkby Malzeard – members of the public welcome.**

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill, in accordance with its Terms of Reference.

**AGENDA**

1. **Welcome. Apologies. Any Declarations of Interests by SG members.**

1. **Approve Minutes of meeting held on 31.07.2023.**

1. **Action Points from last meeting not covered elsewhere on agenda.**

a)Publication of analysis of Community Facilities section on websiteConfirmation from PS that this is now available.

**4. Review advice from Andrew Towlerton (Planning Consultant) on version of Draft Plan finalised by working party on 07.08.23.** Consider making amendments to reflect this advice prior to seeking approval of Parish Council for publication.

**5. Financial Matters.**

a) Note that grant for £3564 provided by Locality/Groundwork for the 2023-24 financial year has now been received.

b) Approve payment of £400 to Andrew Towlerton Associates for review of Draft Plan.

**6. Social Housing Allocation Survey from NYC.** Consider response.

**7. Any Other Business.**

**8. Date of next meeting.**

**Neighbourhood Plan Contact details:** For information on the Neighbourhood Plan please contact Howard Mountain (Secretary) on kmldpc@btinternet.com Tel. 01765 689390. Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website:

[www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk/)

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Dated 26.09.2023.